



# Helping Clients with Career Exploration and creating a Career Development Plan

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# What is NCcareers?

- Managed by LEAD – source of NC’s LMI
- Goal: make high-quality career exploration freely available to all & portable through education & workforce
- Provide data / resources so people learn about themselves, occupations, career paths, educational options, jobs
- Flexible to adjust to new initiatives, data, research

## Governance Partners



NC DEPARTMENT  
of COMMERCE  
LABOR & ECONOMIC  
ANALYSIS

College  
Foundation  
of North Carolina



North Carolina Department of  
PUBLIC INSTRUCTION

NC  
works

THE UNC  
SYSTEM  
N★C

NORTH CAROLINA  
INDEPENDENT  
COLLEGES & UNIVERSITIES



NC DEPARTMENT OF  
HEALTH AND  
HUMAN SERVICES

iNCBCE  
Invest • Inspire • Innovate

## Advisory Partners



NORTH CAROLINA ASSOCIATION OF  
workforce  
development boards

NC  
works  
COMMISSION

# Features

- Six assessments & activities
  - Skills, Values, Personality, & Interests



# Features

- Six assessments
  - Skills, Values, Personality, & Interests
- Wages & demand on 800+ occupations

### Occupations

Type in Occupation Name or Job Title  Search for an occupation from more than 800 job titles or browse the fastest growing jobs in North Carolina. Filter and sort results by: location, career cluster, star rating (a composite rating of occupations computed by LEAD), salary range, education level, interests and/or abilities.

Filters: 4/1 Clear Filter(s) 823 matching occupations found

Map / Location	Sort By	View Options	Filters	Median Annual Wage	Annual Growth Rate	Avg. Annual Openings
North Carolina						
Salary Range						
Star Rating						
Education Level						
Career Cluster						
Abilities						

	<b>Nurse Practitioners</b> ★★★★★ Master's degree	<b>\$111,140</b> (\$53.44/hr)	FAST GROWING Very Strong Growth 4.3%	LOTS OF JOBS Very Strong Opportunity 877
	<b>Physical Therapist Assistants</b> ★★★★★ Associate's degree	<b>\$61,340</b> (\$29.49/hr)	FAST GROWING Very Strong Growth 2.9%	Strong Opportunity 563
	<b>Logisticians</b> ★★★★★ Bachelor's degree	<b>\$68,410</b> (\$32.89/hr)	FAST GROWING Very Strong Growth 3.5%	LOTS OF JOBS Very Strong Opportunity 969

### Paralegals and Legal Assistants ★★★★★

Low, Public Safety, Corrections and Security

Paralegals and legal assistants do a variety of tasks to support lawyers, including maintaining and organizing files, conducting legal research, and drafting documents.

**Annual Salary (Wages)**

Lower End Wage (10th Percentile) \$24,427 (\$11.74/hr)  
 Middle Wage (50th Percentile) \$29,040 (\$13.77/hr)  
 Higher End Wage (90th Percentile) \$37,231 (\$17.82/hr)

**What do they typically do**

- Investigate the facts of a case
- Conduct research on relevant laws, regulations, and legal articles
- Organize and maintain documents in paper or electronic filing systems
- Gather and arrange evidence and other legal documents for the attorney's review and case preparation
- Write reports to help lawyers prepare for trials
- Draft correspondence and legal documents, such as contracts and mortgages
- Get affidavits and other formal statements that may be used as evidence in court
- Help lawyers during trials by handling exhibits, taking notes, or relaying trial transcripts

**Ratings**

- Wage (3/5)
- Job Openings (3/5)
- Job Growth Rate (3/5)
- Experience Level (3/5)

**Common Job Titles**

- Certified Paralegal
- Contract Preparer

**Similar Occupations**

- Human Resources Assistants
- Claims Adjusters, Examiners, and Investigators

**Number of Jobs**

Average Annual Job Growth +1.2%  
 Job Opening 28

**Education & Training**

Education: Most occupations require training in vocational schools, related on-the-job experience, or an associate's degree.

Associated Programs or Majors: Paralegal Technology, License, Certified Paralegal, Private Training Programs

**First Step**

Find out where to start your new journey.  
[Get started](#)

**Next Step**

Find out what's next in line on your career journey.  
[Get started](#)

**Occupation Code**

252011 - Paralegals and Legal Assistants

**Pathway**

Legal Services

**NCDPI Career Pathways**

Identify the High School Classes that can help start preparing you for a chosen career.  
[Find classes](#)

**Work Place**

Paralegals do most of their work in offices and law libraries. Occasionally, they travel to gather information and do other tasks. Most paralegals and legal assistants work full time.

**Top Skills & Abilities**

Writing things for co-workers or customers  
 Listening to others, not interrupting, and asking good questions  
 Reading work-related information

**Knowledge/Specialties**

Clerical  
 Computers and Electronics  
 Customer and Personal Service  
 English Language  
 Law and Government

**Experience**

Previous work-related skill, knowledge, or experience is required.

**Training**

Usually one or two years of training involving both on-the-job experience and informal training with experienced workers. An apprenticeship may be available.

**Interests**

Conventional, Enterprising, Investigative

Video: Paralegals and Legal Assistants

Video provided CareerOnTrack. CareerOnTrack is approved by the U.S. Department of Labor, Employment and Training Administration and the Wisconsin Department of Employment and Economic Development.

# Features

- Six assessments
  - Skills, Values, Personality, & Interests
- Wages & demand on 800+ occupations
- User identified career journeys

### Career Journey Builder

YOUR JOURNEY OVERVIEW | COMPARE OCCUPATIONS Save | Start Over | Previous

**Registered Nurses** (You are here.) → **Next Step**

Occupation	Rating	Education	Median Annual Wage	Annual Growth Rate	Avg. Annual Openings
<b>Registered Nurses</b>	★★★★★	Associate's degree	\$76,430 (\$36.75/hr)	Strong Growth 1.0%	Very Strong Opportunity 8,221
<b>Nurse Practitioners</b>	★★★★★	Master's degree	\$111,140 (\$53.44/hr)	Very Strong Growth 4.3%	Very Strong Opportunity 877
<b>Data Scientists</b>	★★★★★	Bachelor's degree	\$121,970 (\$58.64/hr)	Very Strong Growth 3.9%	Strong Opportunity 720
<b>Physician Assistants</b>	★★★★★	Master's degree	\$121,980 (\$58.64/hr)	Very Strong Growth 2.8%	Strong Opportunity 624
<b>Genetic Counselors</b>	★★★★★	Master's degree	\$85,170 (\$40.95/hr)	Very Strong Growth 2.0%	Rare Opportunity 9
<b>Computer Systems Analysts</b>	★★★★★	Bachelor's degree	\$99,280 (\$47.73/hr)	Very Strong Growth 1.5%	Very Strong Opportunity 2,301

Choose your next step from the list below.

Sort By: Median Annual Wage | Annual Growth Rate | Avg. Annual Openings

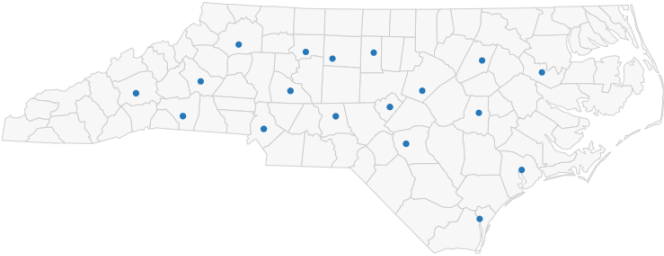
# Features

- Six assessments
  - Skills, Values, Personality, & Interests
- Wages & demand on 800+ occupations
- User identified career journeys
- Occupations linked to NC Higher Ed


Dental Assisting/Assistant

18 out of 110 Colleges/Universities offer this program/degree

- Public Universities 16
- Independent Colleges/Universities 56
- NC Community College System 58



- Asheville-Buncombe Technical Community College
- Cape Fear Community College
- Central Carolina Community College
- Central Piedmont Community College
- Coastal Carolina Community College
- Fayetteville Technical Community College
- Forsyth Technical Community College
- Guilford Technical Community College
- Isothermal Community College
- Martin Community College
- Montgomery Community College
- Nash Community College
- Rowan-Cabarrus Community College
- Alamance Community College
- Wake Technical Community College

**Guilford Technical Community College** 

City	Jamestown	School URL	<a href="http://www.gtcc.edu/">http://www.gtcc.edu/</a>
Type (two-year, four-year, public, private)	2 Year (Public)	CFNC College Profile	<a href="https://www2.cfnc.org/#/institutions/6534/campusProfile">https://www2.cfnc.org/#/institutions/6534/campusProfile</a>

# Features

- Six assessments
  - Skills, Values, Personality, & ...
- Wages & demand on 800+ ...
- User identified career journey
- Occupations linked to NC H ...
- Explore job postings

## ☰ Current Job Listings

Search for current job openings by Occupation Name and Location



Job Type



Occupation

Type in Occupation Name or Job Title

Search Type

- Region  
 City  
 County  
 Zip Code

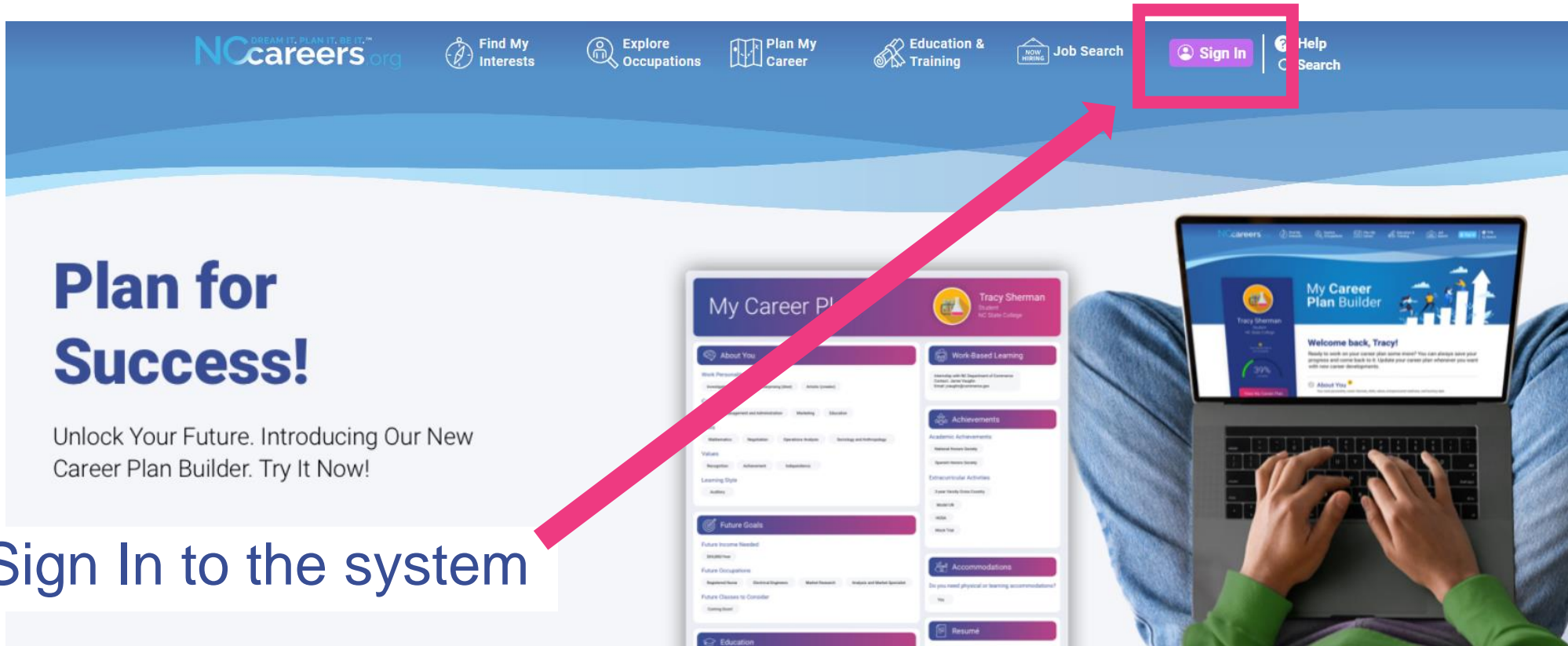
Location

SEARCH





# How to Build a CDP




NCcareers.org Find My Interests Explore Occupations Plan My Career Education & Training Job Search Sign In Help Search

## Plan for Success!

Unlock Your Future. Introducing Our New Career Plan Builder. Try It Now!

1. Sign In to the system



Tools to help you find the path that's right for you.





# How to Build a CDP

The screenshot shows the NCcareers.org website with a navigation bar containing links for 'Find My Interests', 'Explore Occupations', 'Plan My Career', 'Education & Training', 'Job Search', 'Sign In', and 'Help Search'. A modal window is open, titled 'Multiple ways to sign in. Use your CFNC account, NCEdCloud account or NCWorks account to sign into NCcareers.org'. The modal contains three sign-in options, each with a logo and a description:

- CFNC | College Foundation of North Carolina**: Choose this to sign in using your CFNC account or to create a new account. You will be redirected to CFNC to sign in.
- NCEdCloud IAM**: Choose this to sign in using your NCEdCloud account or to create a new account. You will be redirected to NCEdCloud to sign in.
- NCworks**: Choose this to sign in using your NCWorks account.

In the background, a laptop screen displays the 'My Career Plan Builder' interface, showing a welcome message for 'Tracy Sherman' and a progress indicator of 50%. The laptop is being used by a person whose hands are visible on the keyboard.

# How to Build a CDP

Personality



INTEREST  
**FINDER**

Career Interests



CAREER CLUSTER  
**MATCH**

## 2. Self Assessment



Find my  
Interests

Skills



SKILLS  
**MATCHER**

Values



WORK VALUES  
**SORTER**

# Narrow options...

Use filters for:

- Holland Codes (Interests)
- Career Clusters
- Work Values
- Skills



Filters +/- Clear Filter(s)

**Map / Location** ^

North Carolina

**Salary Range** v

**Star Rating** v

**Education Level** v

**Career Cluster** ^

**Abilities** v

**Interests** ^

1. S  
2. R  
3. C

**Pathway** v

4 matching occupations found

Sort By	View Options	Filters	Median Annual Wage	Annual Growth Rate	Avg. Annual Openings
	<b>Dental Hygienists</b> ★★★★☆ Associate's degree	<b>\$79,200</b> (\$38.08/hr)	Strong Growth 1.0%	Strong Opportunity 608	
	<b>Radiation Therapists</b> ★★★★☆ Associate's degree	<b>\$81,730</b> (\$39.29/hr)	Strong Growth 1.0%	Few Opportunities 31	
	<b>Psychiatric Aides</b> ★★★★☆ High school diploma or equivalent	\$\$\$ No Data Available	Average Growth 0.7%	Rare Opportunity 19	
	<b>Medical Dosimetrists</b> ★★★★☆ Bachelor's degree	<b>\$128,360</b> (\$61.71/hr)	Slow Growth 0.6%	Rare Opportunity 7	



Explore  
Occupations

# Review the occupational information

- What does the occupation do?
- What are the wages?
- What is the Star Rating?
- What is the education required?
- Watch the video.

Dental Hygienists ★★★★★
North Carolina

**Annual Salary (Wages)**

Lower End Wage (10th Percentile)  
\$64,860 (\$31.19/hr)

Middle Wage (50th Percentile)  
\$79,200 (\$39.09/hr)

Higher End Wage (90th Percentile)  
\$92,460 (\$44.45/hr)

**Annual Median Wage**  
\$ 79,200

\$64,860 ————— \$92,460  
Annual NC Wage Range

**Growth Rate**

Moderately Growing

**Dental Hygienists**

Dental Hygienists examine patients for signs of oral diseases, such as gingivitis, and provide preventive care, including oral hygiene. They also educate patients about oral health.

**What do they typically do**

- ✓ Remove tartar, stains, and plaque from teeth
- ✓ Apply sealants and fluorides to help protect teeth
- ✓ Take and develop dental x-rays
- ✓ Assess patients' oral health and report findings to dentists
- ✓ Document patient care and treatment plans
- ✓ Educate patients about oral hygiene techniques, such as how to brush and floss correctly

**Interests**

S R C  
Social Realistic Conventional

**Ratings**

Wage (4/5) \$

Job Openings (4/5) A

Job Growth Rate (3/5) %

Experience Level (3/5) B

**Work Place**

Dental hygienists usually work as part of a team in a dentist's office. They wear safety glasses, surgical masks, and gloves to protect themselves and patients from infectious diseases. When taking x-rays, they follow strict procedures to protect themselves and patients. They may spend long periods bending over to work on patients. Nationally, more than half of dental hygienists worked part time in 2012. Dentists often hire hygienists to work only a few days a week, so some hygienists work for more than one dentist.

**Common Job Titles**

- Dental Hygienist
- Hygienist
- Registered Dental Hygienist (RDH)

[More](#)

**Number of Jobs**

Average Annual Job Growth +1.0%  
Job Openings 608

**Similar Occupations**

- Dental Assistants
- Surgical Assistants
- Medical Assistants

[More](#)

**Education & Training**

**Education**  
Most occupations require training in vocational schools, related on-the-job experience, or an associate's degree.

**Associated Programs or Majors**

[Dental Hygiene](#)

**License**

NA

**Private Training Programs**

**Job Listings**

Select a region/location in North Carolina to begin your search.

[View available jobs](#)

[View available jobs on Indeed](#)

**Top Skills & Abilities**

- Listening to others, not interrupting, and asking good questions
- Talking to others
- Noticing a problem and figuring out the best way to solve it

[More](#)

**First Step**

Find out where to start your new journey.

[Get started](#)

**Next Step**

Find out what's next in line on your career journey.

[Get started](#)

**Occupation Code**

291292 - Dental Hygienists

**Knowledge/Specialties**

- Medicine and Dentistry
- Customer and Personal Service

**Pathway**

Therapeutic Services

**Experience**

Previous work-related skill, knowledge, or experience is required.

**NCDPI Career Pathways**

Identify the High School Classes that can help start preparing you for a chosen career.

[Find classes](#)

**Training**

Usually one or two years of training involving both on-the-job experience and informal training with experienced workers - an apprenticeship may be available.

# Is this occupation interesting?

- Click the gray heart to save it.

## Dental Hygienists ★★★★★

Health Science

North Carolina

### Annual Salary (Wages)

Lower End Wage (10th Percentile)  
\$64,860 (\$31.19/hr)

Middle Wage (50th Percentile)  
\$79,200 (\$38.08/hr)

Higher End Wage (90th Percentile)  
\$92,460 (\$44.45/hr)

### Annual Median Wage

**\$79,200**

\$64,860 ————— \$92,460  
Annual NC Wage Range

### Growth Rate

Moderately Growing

### What do they typically do

- ✓ Remove tartar, stains, and plaque from teeth
- ✓ Apply sealants and fluorides to help protect teeth
- ✓ Take and develop dental x rays
- ✓ Assess patients' oral health and report findings to dentists
- ✓ Document patient care and treatment plans
- ✓ Educate patients about oral hygiene techniques, such as how to brush and floss correctly

### Interests

Social Realistic Conventional

### Work Place

Dental hygienists usually work as part of a team in a dentists office. They wear safety glasses, surgical masks, and gloves to protect themselves

### Ratings

Wage (4/5)

### Video

Dental Hygienists ...

# What education is needed for success?

## 3. ID Needed Education, Training, & Certifications



### Education & Training

#### Dental Hygienists

North Carolina

Health Science

**Annual Salary (Wages)**

Lower End Wage (10th Percentile) \$64,860 (\$31.19/hr)  
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 Higher End Wage (90th Percentile) \$92,460 (\$44.45/hr)

**Annual Median Wage**  
**\$79,200**

Annual NO Wage Range \$64,860 - \$92,460

**Growth Rate**  
 Moderately Growing

**What do they typically do**

- Remove tartar, stains, and plaque from teeth
- Apply sealants and fluorides to help protect teeth
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- Assess patients' oral health and report findings to dentists
- Document patient care and treatment plans
- Educate patients about oral hygiene techniques, such as how to brush and floss correctly

**Number of Jobs**

Average Annual Job Growth +1.0%  
 Job Openings 608

**Education & Training**

Education  
 Most occupations require training in vocational schools, related on-the-job experience, or an associate's degree.

Associated Programs or Majors  
[Dental Hygiene](#)  
 License  
 NA  
 Private Training Programs

**Common Job Titles**

- Dental Hygienist
- Hygienist
- Registered Dental Hygienist (RDH)

**Similar Occupations**

- Dental Assistants
- Surgical Assistants
- Medical Assistants

**Occupation Code**  
 291.292 - Dental Hygienists

**Pathway**  
 Therapeutic Services

**NC DPI Career Pathways**  
 Identify the High School Classes that can help start preparing you for a chosen career.  
[Find classes](#)

**First Step**  
 Find out where to start your new journey.  
[Get started](#)

**Next Step**  
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[Get started](#)

**Interests**  
 Social, Realistic, Conventional

**Work Place**  
 Dental hygienists usually work as part of a team in a dentist's office. They wear safety glasses, surgical masks, and gloves to protect themselves and patients from infectious diseases. When taking x-rays, they follow strict procedures to protect themselves and patients. They may spend long periods bending over to work on patients. Nationally, more than half of dental hygienists worked part time in 2012. Dentists often hire hygienists to work only a few days a week, so some hygienists work for more than one dentist.

**Top Skills & Abilities**

- Listening to others, not interrupting, and asking good questions
- Talking to others
- Noticing a problem and figuring out the best way to solve it

**Knowledge/Specialties**

- Medicine and Dentistry
- Customer and Personal Service

**Experience**  
 Previous work-related skill, knowledge, or experience is required.

**Training**  
 Usually one or two years of training involving both on-the-job experience and informal training with experienced workers - an apprenticeship may be available.



## Education & Training

### Education

Most occupations require training in vocational schools, related on-the-job experience, or an associate's degree.

### Associated Programs or Majors

Dental Hygiene

### License

NA

### Private Training Programs

Health Science

### Annual Salary (Wages)



Lower End Wage (10th Percentile)  
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Middle Wage (50th Percentile)  
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Higher End Wage (90th Percentile)  
\$92,460 (\$44.45/hr)

### Ratings



### Common Job Titles

- Dental Hygienist
- Hygienist
- Registered Dental Hygienist (RDH)

### Similar Occupations

- Dental Assistants
- Surgical Assistants
- Medical Assistants

### Occupation Code

291292 - Dental Hygienists

### Pathway

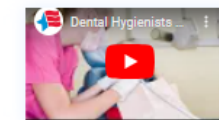
Therapeutic Services

### NCDPI Career Pathways

Identify the High School Classes that can help start preparing you for a chosen career.  
[Find classes](#)

Annual Median Wage  
**\$79,200**  
Annual NC Wage Range  
\$64,860 - \$92,460

Growth Rate  
Moderately Growing

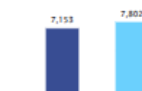


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### What do they typically do

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### Number of Jobs



Average Annual Job Growth +1.0%  
Job Openings 608

### Job Listings

Select a region/location in North Carolina to begin your search.

- [View available jobs](#)
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### First Step

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[Get started](#)

### Next Step

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### Education & Training

#### Education

Most occupations require training in vocational schools, related on-the-job experience, or an associate's degree.

#### Associated Programs or Majors

Dental Hygiene

#### License

NA

#### Private Training Programs

### Interests

- Social Realistic
- Conventional

### Work Place

Dental hygienists usually work as part of a team in a dentist's office. They wear safety glasses, surgical masks, and gloves to protect themselves and patients from infectious diseases. When taking x-rays, they follow strict procedures to protect themselves and patients. They may spend long periods bending over to work on patients. Nationally, more than half of dental hygienists worked part time in 2012. Dentists often hire hygienists to work only a few days a week, so some hygienists work for more than one dentist.

### Top Skills & Abilities

- Listening to others, not interrupting, and asking good questions
- Talking to others
- Noticing a problem and figuring out the best way to solve it

### Knowledge/Specialties

- Medicine and Dentistry
- Customer and Personal Service

### Experience

Previous work-related skill, knowledge, or experience is required.

### Training

Usually one or two years of training involving both on-the-job experience and informal training with experienced workers - an apprenticeship may be available.

Dental Hygiene - Associate Degree



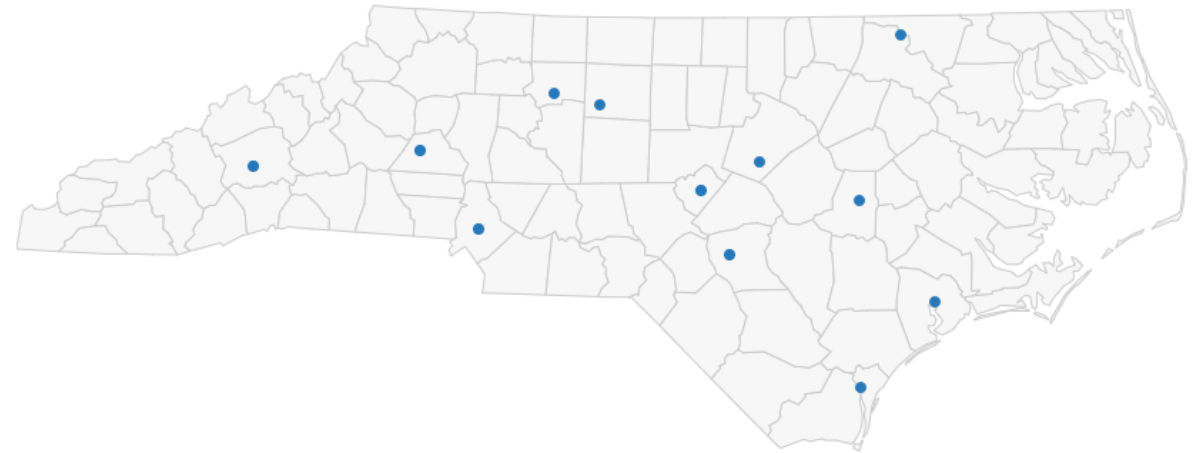
12 out of 110 Colleges/Universities offer this program/degree



Click this to save the selected program to your profile. To save an Institution, select it from the list below and then click the heart in the popup below the map.

- Public Universities 16
- Independent Colleges/Universities 36
- NC Community College System 58

- Asheville-Buncombe Technical Community College
- Cape Fear Community College
- Catawba Valley Community College
- Central Carolina Community College
- Central Piedmont Community College
- Coastal Carolina Community College
- Fayetteville Technical Community College
- Forsyth Technical Community College
- Guilford Technical Community College
- Halifax Community College
- Wake Technical Community College
- Wayne Community College



Click on a College or University to view more information.

Click the gray heart to save the education program.

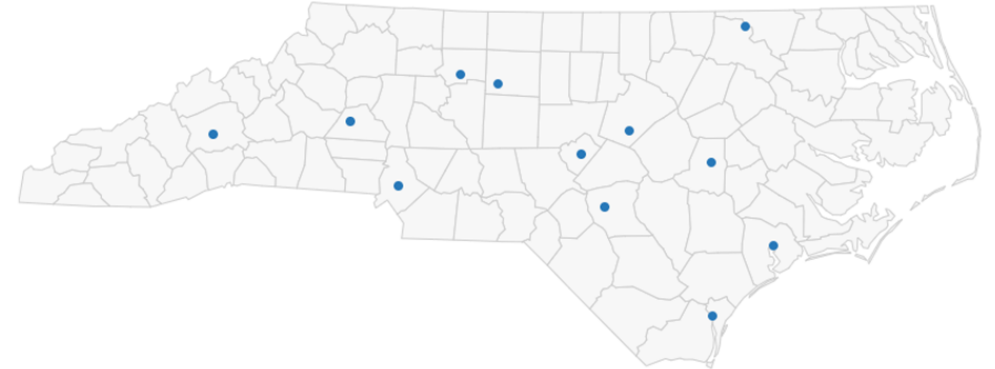
# Where can I get that education?

## 4. ID Where to Obtain the Education



Education &  
Training

- Asheville-Buncombe Technical Community College
- Cape Fear Community College
- Catawba Valley Community College
- Central Carolina Community College
- Central Piedmont Community College
- Coastal Carolina Community College
- Fayetteville Technical Community College
- Forsyth Technical Community College
- Guilford Technical Community College
- Halifax Community College
- Wake Technical Community College
- Wayne Community College



Click on a College or University to view more information.

Dental Hygiene - Associate Degree



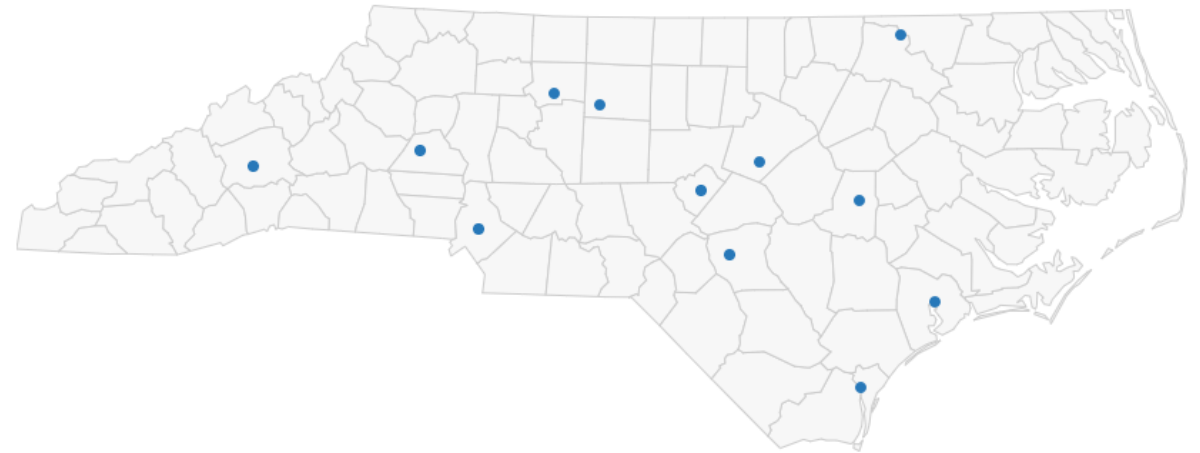
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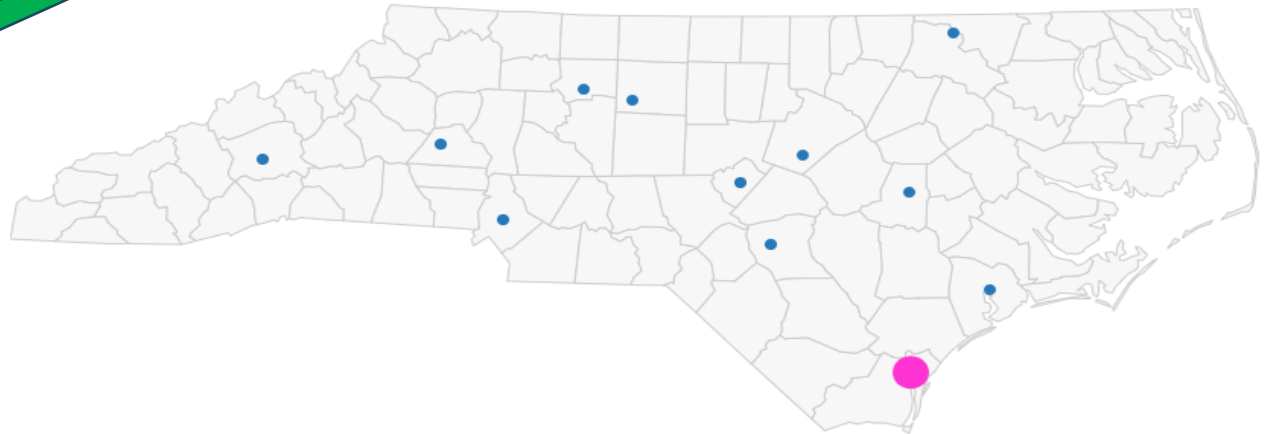



Click on a College or University to view more information.

Click on the name of the school.


Click the gray heart to save the education program

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- Cape Fear Community College
- Catawba Valley Community College
- Central Carolina Community College
- Central Piedmont Community College
- Coastal Carolina Community College
- Fayetteville Technical Community College
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### Cape Fear Community College

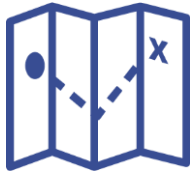


City	Wilmington	School URL	<a href="http://www.cfcc.edu/">http://www.cfcc.edu/</a>
Type (two-year, four-year, public, private)	2 Year (Public)	CFNC College Profile	<a href="https://www2.cfnc.org/#/institutions/5547/campusProfile">https://www2.cfnc.org/#/institutions/5547/campusProfile</a>

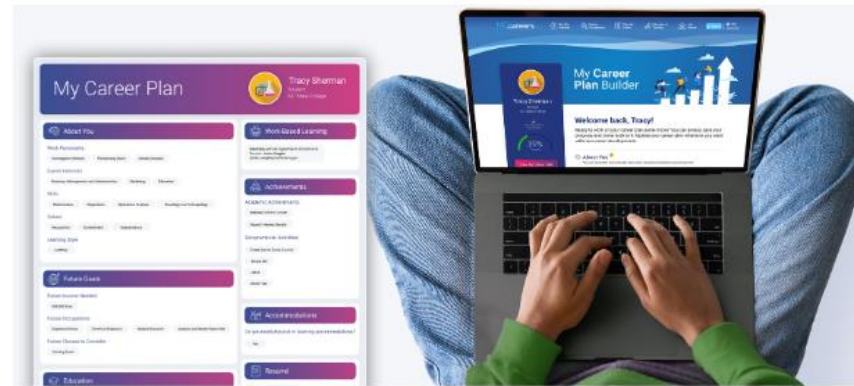
# Finish the portfolio...

**Career Plan Builder** Resources Next Step First Step What Can I Do With My Education?

## 5. Use the Builder to finish



Plan My  
Career

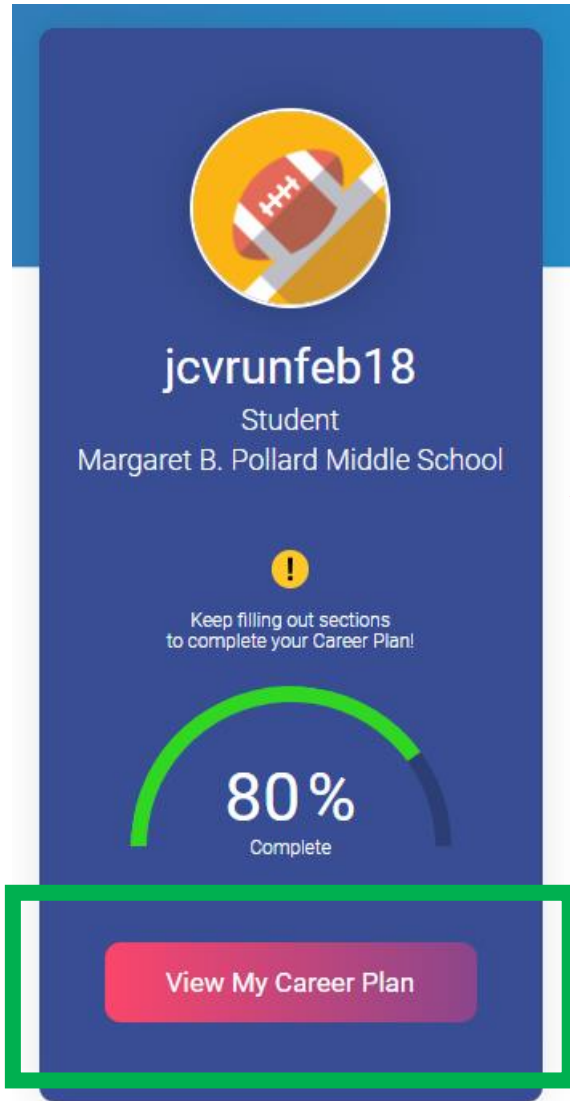



NCcareers.org now offers you a personal career GPS! Map your path to success with our **Career Development Plan Builder**. This personalized platform assesses your **unique skills and aspirations**, providing a step-by-step roadmap to your dream career. Update your goals, track your progress, and access targeted resources - all in one place.

Start building your Career Plan now!


[NCcareers.org/career-development-plan](https://nccareers.org/career-development-plan)





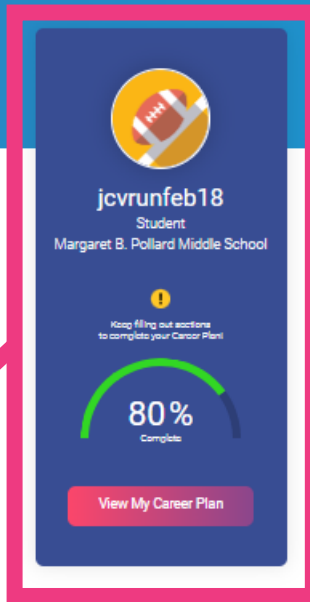



**jcvrunfeb18**  
Student  
Margaret B. Pollard Middle School

  
Keep filling out sections  
to complete your Career Plan!


**80%**  
Complete

[View My Career Plan](#)





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Student  
Margaret B. Pollard Middle School

  
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## My Career Plan Builder

### Welcome back, jcvrunfeb18!

Ready to work on your career plan some more? You can always save your progress and come back to it. Update your career plan whenever you want with new career developments.

#### About You

Your work personality, career interests, skills, values, entrepreneurial readiness, and learning style.

#### My completed assessments

Great job! Just a couple more to go.



#### Assessments

Want to retake the assessment? Just click on any of the assessments



What's your learning style?

Save

#### Goals

Your future income, future occupations and future classes to consider.

#### Future Goals Options

#### Career Goals

to run a marathon

Content limited to 512 characters, remaining: 495

#### Salary goals

\$ 80,520

Save

#### Top 3 saved occupations

Find occupations

- Data Scientists
- Logisticians
- Nurse Practitioners

### About You

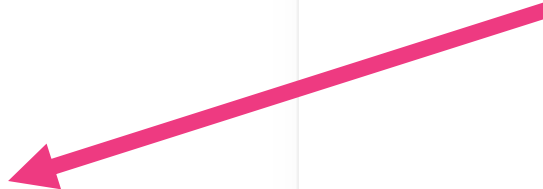
**Reality Check**  
\$80,520

**Interest Finder**  
Conventional Realistic Enterprising

**Career Interests**  
Arts, Audio/Video Technology and Communications  
Science, Technology, Engineering and Mathematics  
Business, Management and Administration

**Skills**  
Helping People Instructing Management of Financial Resources  
Mathematics

**Values**  
Achievement Working Conditions Relationships



## My Career Plan

Student: jcvrunfeb18  
Margaret B. Pollard Middle School

### About You

Reality Check: \$80,520

Interest Finder: Conventional Realistic Enterprising

Career Interests: Arts, Audio/Video Technology and Communications; Science, Technology, Engineering and Mathematics; Business, Management and Administration

Skills: Helping People, Instructing, Management of Financial Resources, Mathematics

Values: Achievement, Working Conditions, Relationships

### Work-Based Learning

No Information Entered

### Achievements

Academic Achievements: Honor Roll Spring Semester

Extracurricular Activities: Cross Country Team Track and Field Team Key Club

### Accommodations

Do you need physical or learning accommodations?  
Yes  
Need extra time to take tests

### Résumé

No Information Entered

### Notes

What could I do with a masters degree?

### Future Goals

Salary Goals: \$80,520

Top 3 saved occupations: Data Scientists, Logisticians, Nurse Practitioners

### Education

Education Goal: Ph.D. or Professional Degree (like M.D., law degree, etc.)  
Program Interests: Economics - Bachelor's Degree, Accounting - Bachelor's Degree

NC School Interests: UNC - Charlotte, UNC - Asheville  
Favorite School: None

FAFSA Completed: No

### Current and Future Courses

No Information Entered

# How to Build a CDP

## 6. Use Builder to Complete Section by Section



Plan My Career

My Career Plan Builder

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Margaret B. Pollard Middle School

Keep filling out sections to complete your Career Plan

80%  
Complete

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**About You**  
Your work personality, career interests, skills, values, entrepreneurial readiness, and learning style.

**My completed assessments**  
Great job! Just a couple more to go.

REALITY CHECK

INTEREST FINDER

CAREER CLUSTER MATCH

SKILLS MATCHER

WORK VALUES SORTER

**Assessments**  
Want to retake the assessment? Just click on any of the assessments

BE YOUR OWN BOSS

What's your learning style?  
- None -

[Save](#)

**Goals**  
Your future income, future occupations and future classes to consider.

**Future Goals Options**  
- None -

**Career Goals**  
to run a marathon

Content limited to 812 characters, remaining: 498

**Salary goals**  
\$ 80,820

**Top 3 saved occupations**  
Find occupations

- Data Scientists
- Logisticians
- Nurse Practitioners

[Save](#)

**Goals**  
Your future income, future occupations and future classes to consider.

**Future Goals Options**  
- None -

**Career Goals**

Content limited to 812 characters, remaining: 812

**Salary goals**  
\$ 80,820

[Save](#)

**Top 3 saved occupations**  
Find occupations

- Data Scientists
- Logisticians
- Nurse Practitioners

**Education**  
Your educational achievements, degree goal, programs, schools, credentials, FAFSA completion status.

**Current School**  
Chapel Hill High School

**Education Level Goal**  
Ph.D or Professional Degree (like M.D., law degree)

**Program Interests**  
Find Programs

- Economics - Bachelor's Degree
- Accounting - Bachelor's Degree

**NC School Interests**  
Find North Carolina Schools

- UNC - Charlotte
- UNC - Asheville

**School Interests**

FAFSA Completed?  
No

[Save](#)

**Current and Future Courses**  
Your current and future courses are listed here.

**Current Courses**

**Future Courses**

Content limited to 812 characters, remaining: 812

[Save](#)

# Describe career goals

## Goals !

Your future income, future occupations and future classes to consider.

Future Goals Options

- None -

Career Goals

Content limited to 512 characters, remaining: **512**

Salary goals

\$ 80,520

Save

Top 3 saved occupations

Find occupations

- Data Scientists
- Logisticians
- Nurse Practitioners

Will be auto populated with Reality Check results. Can be edited.



✓ **Goals** !

Your future income, future occupations and future classes to consider.

Future Goals Options

- None -

Career Goals

Content limited to 512 characters, remaining: 512

Salary goals

\$ 80,520

Save

Top 3 saved occupations

Find occupations

- Data Scientists
- Logisticians
- Nurse Practitioners

Will be populated with saved occupations.  
Can Edit and Delete in NCcareers Account.

✓ **Goals** !

Your future income, future occupations and future classes to consider.

Future Goals Options

- None -

Career Goals

Content limited to 512 characters, remaining: 512

Salary goals

\$ 80,520

Save

Top 3 saved occupations

Find occupations

- Data Scientists
- Logisticians
- Nurse Practitioners



Select the highest education level considered.

✔ Education

Your educational achievements, degree goal, programs, schools, credentials, FAFSA completion status.

Current School

Pollard Middle School

Education Level Goal

Ph.D or Professional Degree (like M.D., law degree) ▾

Program Interests

Find Programs

- Economics - Bachelor's Degree
- Accounting - Bachelor's Degree

NC School Interests

Find North Carolina Schools

- UNC - Charlotte
- UNC - Asheville

School Interests

▾

FAFSA Completed?

No

Save

Education Level Goal

- None - ▾

- None -

High School Diploma

Apprenticeship

Certificate

Associates' Degree

Bachelor's Degree

Master's Degree

Ph.D or Professional Degree (like M.D., law degree, etc.)

Will be populated with  
saved information.

Can Edit or Delete in  
NCcareers Account.

## ✓ Education

Your educational achievements, degree goal, programs, schools, credentials, FAFSA completion status.

Current School

Pollard Middle School

Education Level Goal

Ph.D or Professional Degree (like M.D., law degree) ▾

Program Interests

Find Programs

- Economics - Bachelor's Degree
- Accounting - Bachelor's Degree

NC School Interests

Find North Carolina Schools

- UNC - Charlotte
- UNC - Asheville

School Interests

FAFSA Completed?

No

Save

# Completed FAFSA?

## Yes or No

### ✔ Education

Your educational achievements, degree goal, programs, schools, credentials, FAFSA completion status.

Current School

Pollard Middle School

Education Level Goal

Ph.D or Professional Degree (like M.D., law degree ▾)

Program Interests

Find Programs

- Economics - Bachelor's Degree
- Accounting - Bachelor's Degree

NC School Interests

Find North Carolina Schools

- UNC - Charlotte
- UNC - Asheville

School Interests

▾

FAFSA Completed?

No

Save

# Document Achievements and Activities

## Work-Based Learning

Your internships and other work-based learning you have achieved.

Work-Based Learning

Content limited to 512 characters, remaining: 512

Save

## Achievements

Your academic achievements and extracurricular activities.

Academic Achievements

Content limited to 512 characters, remaining: 512

Extracurricular Activities

Content limited to 512 characters, remaining: 512

Save

# Does the client need any accommodations?

## ✓ Accommodations

Physical or learning accommodations needs.

Do you have accommodations?

- Yes
- No

Accommodations

Content limited to 512 characters, remaining: 512

Save

- Upload a current resume
- Add any questions or items to revisit in the notes section

▼ **Résumé** ⚠

Upload your most up to date résumé.

Choose files or drag and drop files here

One file only. Size limit is 5 MB. Acceptable file types: .PDF, .DOC and .DOCX

Save

✓ **Notes**

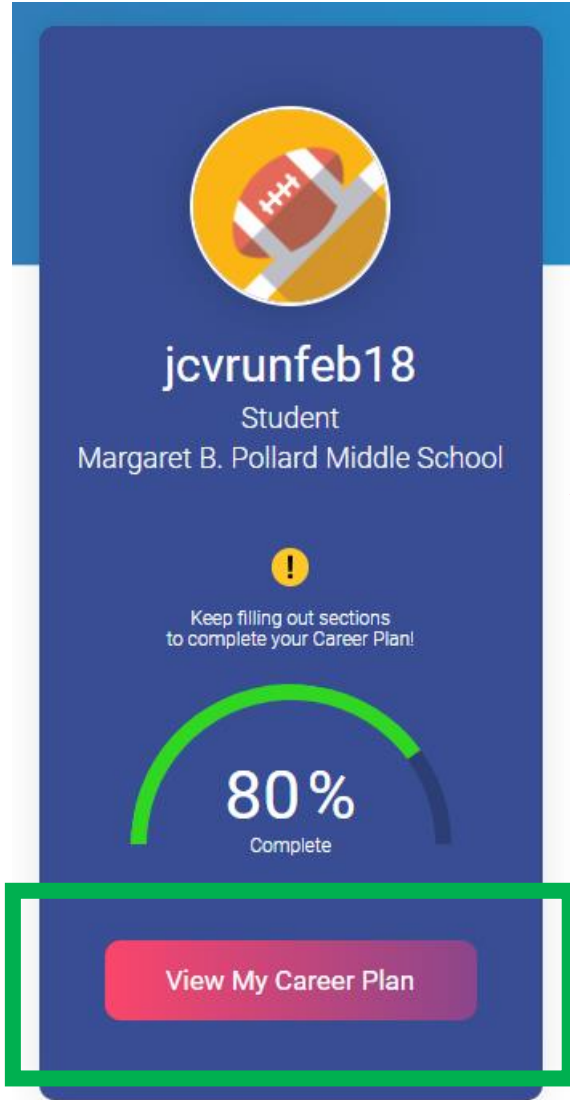
Add any additional thoughts or ideas here.


Notes

Content limited to 512 characters, remaining: **512**


Save





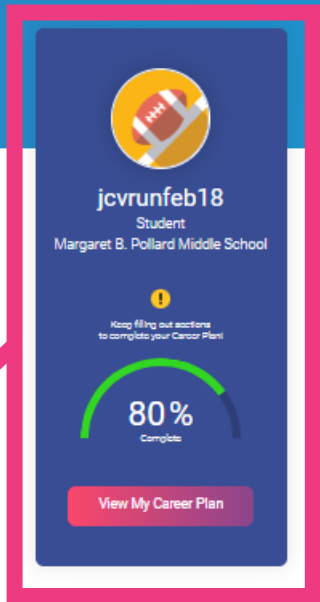



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Great job! Just a couple more to go.



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**SKILLS MATCHER** **WORK VALUES SORTER**

#### Assessments

Want to retake the assessment? Just click on any of the assessments



What's your learning style?

[Save](#)

#### Goals

Your future income, future occupations and future classes to consider.

##### Future Goals Options

##### Career Goals

Content limited to 512 characters, remaining: 495

##### Salary goals

\$

[Save](#)

##### Top 3 saved occupations

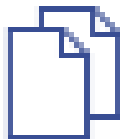
Find occupations

- Data Scientists
- Logisticians
- Nurse Practitioners

### Share Page

Email \*

SEND



Copy the URL to share

Print Hard Copy or  
Save as a PDF

The screenshot shows a user's 'My Career Plan' dashboard. At the top right, there are three icons: a magnifying glass, a document, and a printer. A red box highlights these icons, and a red arrow points from the magnifying glass icon to the 'Share' icon in the 'Share Page' form on the left. The dashboard itself is divided into several sections: 'About You' (Reality Check, Interest Finder, Career Interests, Skills, Values), 'Future Goals' (Salary Goals, Top 3 saved occupations), 'Education' (Education Goal, Program Interests, NC School Interests, Favorite School, FAFSA Completed), and 'Current and Future Courses'. On the right side, there are sections for 'Work-Based Learning', 'Achievements', 'Accommodations', 'Résumé', and 'Notes'. The user's name 'jcvrunfeb18' and school 'Margaret B. Pollard Middle School' are visible at the top right.

# Why should your clients create a CDP?

- Documents opportunities
- Roadmap for a pathway
- Flexibility for unexpected challenges and opportunities
- Portability with the client



# Jamie Vaughn

NCcareers Manager  
Jamie.Vaughn@commerce.nc.gov



@CareersInNC  
@LEADNC



Facebook.com/NCcareers.org