**Industry Sector Partnerships Planning Grants Funding Request Form**

Local Area Workforce Development Board (WDB) Name(s): Click here to enter text.

*\*Collaborative Sector Partnerships are encouraged, so that multiple workforce boards may work together on one application.*

1. Industry Sector Partnerships Planning Grants PY23 are requested in the amount of:
Click here to enter text.

**Note:** Funds are based on availability.

1. Provide a brief response to the following:
	1. Describe the strategies the board(s) will implement to increase the number of workforce partners (to include county leadership, economic developers, education leaders, etc.) engaged in the Sector Partnership.
	2. Describe if funds will be used for existing sector partnerships and/or new partnerships and the industry sector and subsector focus of the partnership. Include NAICS codes if known. Click here to enter text.
	3. Describe the steps you will take over the course of the planning grant to establish a usable plan that will sustain Sector Partnerships once the planning is complete. Click here to enter text.
	4. Describe how the funds will be used (e.g., program related expenses, service (non-staff) expenses, staffing, etc.). Click here to enter text.
2. Provide a description of how you hope to advance the five key elements of state and regional workforce partnerships, per USDOL sector strategies framework definitions:
	1. Data-Informed Decision Making- Click here to enter text.
	2. Industry Engagement- Click here to enter text.
	3. Sector-Based Service Delivery- Click here to enter text.
	4. Sustainability and Continuous Improvement- Click here to enter text.
	5. Organizational Capacity and Alignment- Click here to enter text.
3. Provide a list of partner agencies you plan to work with to establish the Sector Partnership [WIOA Section 108 (b)(4)(B)]. If you are applying for an existing Sector Partnership, include partners that are currently engaged. If the local workforce board is not acting as lead convener, identify the lead partner. Click here to enter text.

Monthly reporting is due the 5th business day following the end of each reporting month using the reporting template that will be provided. The template will allow you to report qualitative and quantitative data on businesses engaged and activities with those businesses. Monthly Sector Partnership report information available in Salesforce will be pulled the 5th business day following the end of each reporting month. Reports will highlight successful achievement of program milestones.

In addition to reporting, mandatory quarterly training sessions will be coordinated, so grant recipients should plan to have staff available to attend those trainings.

Upon completion of the planning grant timeframe and the training and technical assistance sessions, each recipient will produce an implementable plan that will be used to sustain Sector Partnerships.

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|   |  | Click here to enter a date. |
| Local Area WDB Director Signature |  | Date |