



**NORTH CAROLINA DEPARTMENT OF COMMERCE
DIVISION OF WORKFORCE SOLUTIONS**

DWS OPERATIONAL GUIDANCE NUMBER: OG 21-2021

Date: July 19, 2021

**Subject: Funds Transfer Between Adult and Dislocated
Worker Programs Under the Workforce
Innovation and Opportunity Act (WIOA)**

From:


Chet Mottershead
Assistant Secretary for Workforce

Purpose:

To issue the requirements for the transfer of local WIOA formula funds between Adult and Dislocated Worker Program and to rescind PS 0 2019.

Background:

In accordance with WIOA Section 133(b)(4), Local Area Workforce Development Boards (WDBs) may transfer up to 100% of a Program Year (PY) allocation for Adult employment and training activities and up to 100% of a PY allocation for Dislocated Worker employment and training activities between the two programs.

North Carolina is required to track, manage, and report Adult and Dislocated Worker expenditures by fund and by PY of each allotment portion at the state level. Since local fund transfers impact original state allotments, as well as local fund availability, the Division of Workforce Solutions (DWS) has established procedures to manage transfers to facilitate accurate reporting to U.S. Department of Labor.

Action:

While up to 100% transfer is allowable, Local Area WDBs are reminded that appropriate services to both Dislocated Workers and Adult customers are required. Local Area WDBs are to include the rationale for requesting the transfer and explanation of how services to Adults and Dislocated Workers will be maintained, along with meeting priority of service requirements.

Youth funds may not be transferred. Requests for transfers may be made through the last working day of May of the current PY by submitting the attached North Carolina WIOA Transfer Request to the assigned Planner. Once the request has

been received, it will be reviewed within 5 (five) business days to determine approval or denial of the request. Planning and Policy Development will then process an Administrative Adjustment in the Workforce Information System Enterprise (WISE).

Effective Date: Immediately

Expiration: Indefinite

Contact: DWS Planner

Attachment: North Carolina VJOA Transfer Request

Rescinded

North Carolina WIOA Transfer Request

Local Area: Click or tap here to enter text.

1. Provide the reason for transfer request, including current service level information.
2. Provide a listing of other Local Area funding availability to serve Adult and Dislocated Worker population (i.e., NDWG, other federal or state funding, other Special Grant funding).

Note: Participants served with transferred funds will be subject to performance outcomes of new funding source. All funds transfers are subject to priority of service requirements

Click or tap here to enter text.

Local Area Workforce Development Board Director

Local Area Workforce Development Board Director Signature

Date