

Requisition Processing Calendar for 2024/2025

Deadline for Requisitions

July 04, 2024

July 11, 2024

July 18, 2024

July 25, 2024

August 01, 2024

August 08, 2024

August 15, 2024

August 22, 2024

August 29, 2024

Payment Processing Date

July 11, 2024

July 18, 2024

July 25, 2024

August 08, 2024**

August 08, 2024

August 15, 2024

August 22, 2024

August 29, 2024

September 12, 2024**

Note: Please allow 3 business days for receipt of payment.

****Holiday falls within the requisition processing period and extends payment date.**

Requisition Processing Calendar for 2024/2025

Deadline for Requisitions

September 05, 2024

September 12, 2024

September 19, 2024

September 26, 2024

October 03, 2024

October 10, 2024

October 17, 2024

October 24, 2024

October 31, 2024

Payment Processing Date

September 12, 2024

September 19, 2024

September 26, 2024

October 10, 2024

October 10, 2024

October 24, 2024**

October 24, 2024

October 31, 2024

November 07, 2024

Note: Please allow 3 business days for receipt of payment.

****Holiday falls within the requisition processing period and extends payment date.**

Requisition Processing Calendar for 2024/2025

Deadline for Requisitions

November 07, 2024

November 14, 2024

November 21, 2024

November 28, 2024

December 05, 2024

December 12, 2024

December 26, 2024

Payment Processing Date

November 21, 2024**

November 21, 2024

December 05, 2024**

December 05, 2024

December 12, 2024

December 19, 2024

January 9, 2025**

Note: Please allow 3 business days for receipt of payment.

****Holiday falls within the requisition processing period and extends payment date.**

Requisition Processing Calendar for 2024/2025

Deadline for Requisitions

January 02, 2025

January 09, 2025

January 16, 2025

January 30, 2025

February 06, 2025

February 13, 2025

February 20, 2025

February 27, 2025

Payment Processing Date

January 09, 2025

January 16, 2025

January 30, 2025**

February 06, 2025

February 13, 2025

February 27, 2025**

February 27, 2025

March 06, 2025

Note: Please allow 3 business days for receipt of payment.

****Holiday falls within the requisition processing period and extends payment date.**

Requisition Processing Calendar for 2024/2025

Deadline for Requisitions

March 06, 2025

March 13, 2025

March 20, 2025

March 27, 2025

April 03, 2025

April 10, 2025

April 17, 2025

April 24, 2025

Payment Processing Date

March 13, 2025

March 20, 2025

March 27, 2025

April 10, 2025

April 10, 2025

April 17, 2025

April 24, 2025

May 08, 2025

Note: Please allow 3 business days for receipt of payment.

****Holiday falls within the requisition processing period and extends payment date.**

Requisition Processing Calendar for 2024/2025

Deadline for Requisitions

May 01, 2025

May 08, 2025

May 15, 2025

May 25, 2025

May 29, 2025

June 05, 2025

(Last draw of FYE 2025)

Payment Processing Date

May 08, 2025

May 15, 2025

May 22, 2025

June 05, 2025**

June 05, 2025

June 12, 2025

Note: Please allow 3 business days for receipt of payment.

****Holiday falls within the requisition processing period and extends payment date.**