### EZ Access Tip

# Are you ready to enroll in this training?

Log into <u>TRAIN</u> and search Recorded Online Trainings, then look under the <u>Former Offenders</u> header.

Need help? Email us at: ncwtc@nccommerce.com

# **PROFILING OFFENDERS**

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Working with former offenders is one of the more difficult challenges faced by workforce development professionals. In this recorded online training we will discuss the importance of profiling offenders to determine their level of risk for employers. We will also demonstrate step by step instructions on how to use the Offender Traits Inventory tool. Other topics include:

- What to Assess
- Output Output
- Tools for Assessing and Addressing Risk and Need
- A Holistic Approach to Serving Offenders

#### Tony Reggi NC Community College System

For the past twenty years, Tony Reggi has been working with populations that face barriers that hinder them from reaching personal success in life. In 2002, he was the Co-Cluster Leader and Offender Employment Specialist for the Going Home Initiative in Asheville, NC, where he assisted many exoffenders in locating employment. Tony also worked in the WIA program as the OJT counselor and served as a Correctional Planner in the Office of Transition Services.

## **NCWorks Training Center**

Registration required. Visit <u>www.ncworkforcetraining</u> See next page for registration instructions.





#### **REGISTRATION INSTRUCTIONS**

#### NEW STUDENT ACCOUNT

- 1. Go to www.ncworkforcetraining.com.
- 2. Click on New Users Click Here.
- 3. Complete ALL profile information.
- 4. Enter Security Image Code, click **Submit.**
- 5. A confirmation email with your User ID and password will be sent upon approval.
- 6. See below to enroll in a course.

#### **RETURNING STUDENTS**

- 1. Go to www.ncworkforcetraining.com.
- 2. Enter your User ID and Password, click Login.
- 3. First time users will be prompted to set up a security question and answer.
- 4. Click Enroll in Courses/Events.
- 5. Select your course, click **Enroll**, request special needs if applicable, and click **Submit**.
- 6. You will receive an enrollment confirmation via email.

#### **REGISTRATION:**

You must register online prior to a workshop, training class, or other special event. Confirmation of registration, with details, dates, times and location will be emailed one week prior to the session.

NCWorks Training Center course offerings are open to all in the NC workforce system unless specified as a closed training for a targeted group.

NC Works training center



**PAYMENT:** Submit payment prior to the start of class by check or money order, payable to the NC Department of Commerce / Workforce. Name(s) of participants must be included on the check.

#### TRAINING SESSION CANCELLATION: We

reserve the right to cancel or postpone sessions based on insufficient registrations or other unforeseen circumstances. You can transfer to an alternate session or registratin fees will be refunded. Please allow six weeks for refunds to be processed.

#### CANCELLATIONS AND SUBSTITUTIONS: TO

cancel a registration or make a substitution, email <u>newte@neccommerce.com</u>. Submit cancellations and substitutions in writing at least 48 hours prior to the session (unless otherwise specified) to avoid paying the full registration fee.

**SPECIAL NEEDS:** Please include special needs requests when you register online. We can only guarantee provisions for special needs when notified at least two weeks in advance of training.

LODGING: A list of convenient hotels is available at <u>www.ncworkforcetraining.com/</u> Lodging.aspx.



Do you have questions or need help with registration? Call the Training Center at 919-814-0399 or email <u>ncwtc@nccommerce.com</u>.

Equal Opportunity Employer Program. Auxiliary aids and services available upon request to individuals with disabilities.

#### **REGISTRATION GUIDELINES**