

Welcome to Workforce

The Roles, Responsibilities & Functions of Local Workforce Development Boards

Each state is divided into workforce areas as determined by local elected officials, who appoint a local Workforce Development Board to ensure the workforce system is focused on the regional economy. By law, more than 51% of each workforce board is comprised of private sector representatives. The remaining composition of the board is prescribed by law to include specific representation in the community that is served.

Workforce boards have several important functions as shown in the image provided below by USDOL. One key responsibility is to determine how many One Stop Career Centers are needed in their area, where these centers will be located, and how they will be operated. In addition the boards contract for the delivery of WIOA Title I services for Adults, Dislocated Workers, and Youth and they analyze workforce information to identify targeted industries and plan for future growth.

