### Rapid Response:

# Financial Literacy & Resources for Job Seekers

### **EZ Access Tip**

Are you ready to enroll in this training?

Log into TRAIN and search Recorded Online Trainings, then look under the <u>Career Advising</u> -Resources for Job Seekers header:

Need help? Email us at: ncwtc@nccommerce.com

## FREE Recorded Online Training Available 24/7

Registration Required at: www.ncworkforcetraining.com



Please join us for this
Recorded Online Training led
by the F3E Founder and CEO,
Jonathan Lee and NC's
Community Outreach
Coordinator, Spencer Prince.

The Foundation for Financial Education (F3E) builds financial literacy by bringing educational resources directly to the public. They provide unbiased financial education, and are committed to protecting individuals from misleading information and developing an understanding of finances. This Recorded Online Training is an in depth overview of who F3E is, the free services they provide, and the benefits of those services to job seekers.









### **NEW STUDENT ACCOUNT**

- 1. Go to <u>www.ncworkforcetraining.com</u>.
- 2. Click on New Users Click Here.
- 3. Complete ALL profile information.
- 4. Enter Security Image Code, click Submit.
- 5. A confirmation email with your User ID and password will be sent upon approval.
- 6. See below to enroll in a course.

### **RETURNING STUDENTS**

- 1. Go to www.ncworkforcetraining.com.
- 2. Enter your User ID and Password, click Login.
- 3. First time users will be prompted to set up a security question and answer.
- 4. Click Enroll in Courses/Events.
- Select your course, click Enroll, request special needs if applicable, and click Submit.
- 6. You will receive an enrollment confirmation via email.

### **REGISTRATION:**

You must register online prior to a workshop, training class, or other special event.
Confirmation of registration, with details, dates, times and location will be emailed one week prior to the session.

NCWorks Training Center course offerings are open to all in the NC workforce system unless specified as a closed training for a targeted group.

### NC Works training center





**PAYMENT:** Submit payment prior to the start of class by check or money order, payable to the NC Department of Commerce / Workforce. Name(s) of participants must be included on the check.

**TRAINING SESSION CANCELLATION:** We reserve the right to cancel or postpone sessions based on insufficient registrations or other unforeseen circumstances. You can transfer to an alternate session or registration fees will be refunded. Please allow six weeks for refunds to be processed.

**CANCELLATIONS AND SUBSTITUTIONS:** To cancel a registration or make a substitution, email <a href="mailto:ncwtc@nccommerce.com">ncwtc@nccommerce.com</a>. Submit cancellations and substitutions in writing at least 48 hours prior to the session (unless otherwise specified) to avoid paying the full registration fee.

**SPECIAL NEEDS:** Please include special needs requests when you register online. We can only guarantee provisions for special needs when notified at least two weeks in advance of training.

**LODGING:** A list of convenient hotels is available at <a href="https://www.ncworkforcetraining.com/">www.ncworkforcetraining.com/</a> <a href="https://www.ncworkforcetraining.com/">Lodging.aspx</a>.



Do you have questions or need help with registration? Call the Training Center at 919-814-0399 or email <a href="mailto:ncwtc@nccommerce.com">ncwtc@nccommerce.com</a>.

Equal Opportunity Employer Program.

Auxiliary aids and services available upon request to individuals with disabilities.