NC Works training center

EZ Access Tip

Are you ready to enroll in this training?

Log into <u>TRAIN</u> and search Recorded Online Trainings, then look under the <u>Workforce Innovation</u> <u>Opportunity Act</u> header.

Need help? Email us at: ncwtc@nccommerce.com



Learn why with the new "Opportunity Act" NC's future is so bright.

Recorded Online Training

Join us for an introduction of the primary federal workforce funding source, the *Workforce Innovation and Opportunity Act* (WIOA).

WIOA will improve our nation's workforce development system and help put Americans back to work. Now more than ever, effective education and workforce development opportunities are critical to a strong middle class.

This session highlights many of the requirements under WIOA, the newest federal legislation that funds workforce efforts across the nation. You will also learn the basic focal points of WIOA and how it is impacting partnership and service delivery in North Carolina.

Registration is Required at: www.ncworkforcetraining.com

Registration is FREE





NEW STUDENT ACCOUNT

- 1. Go to www.ncworkforcetraining.com.
- 2. Click on New Users Click Here.
- 3. Complete ALL profile information.
- 4. Enter Security Image Code, click Submit.
- 5. A confirmation email with your User ID and password will be sent upon approval.
- 6. See below to enroll in a course.

RETURNING STUDENTS

- 1. Go to www.ncworkforcetraining.com.
- 2. Enter your User ID and Password, click Login.
- 3. First time users will be prompted to set up a security question and answer.
- 4. Click Enroll in Courses/Events.
- 5. Select your course, click **Enroll**, request special needs if applicable, and click Submit.
- 6. You will receive an enrollment confirmation via email.

REGISTRATION:

You must register online prior to a workshop, training class, or other special event. Confirmation of registration, with details, dates, times and location will be emailed one week prior to the session.

NCWorks Training Center course offerings are open to all in the NC workforce system unless specified as a closed training for a targeted group.

PAYMENT: Submit payment prior to the start of class by check or money order, payable to the NC Department of Commerce / Workforce. Name(s) of participants must be included on the check.

TRAINING SESSION CANCELLATION: We reserve the right to cancel or postpone sessions based on insufficient registrations or other unforeseen circumstances. You can transfer to an alternate session or registration fees will be refunded. Please allow six weeks for refunds to be processed.

CANCELLATIONS AND SUBSTITUTIONS: To cancel a registration or make a substitution, email <u>ncwtc@nccommerce.com</u>. Submit cancellations and substitutions in writing at least 48 hours prior to the session (unless otherwise specified) to avoid paying the full registration fee.

SPECIAL NEEDS: Please include special needs requests when you register online. We can only guarantee provisions for special needs when notified at least two weeks in advance of trainina.

LODGING: A list of convenient hotels is available at www.ncworkforcetraining.com/ Lodging.aspx.









Do you have questions or need help with registration? Call the Training Center at 919-814-0399 or email <u>ncwtc@nccommerce.com</u>.

Equal Opportunity Employer Program. Auxiliary aids and services available upon request to individuals with disabilities.