



**NORTH CAROLINA DEPARTMENT OF COMMERCE
DIVISION OF WORKFORCE SOLUTIONS**

DWS POLICY STATEMENT NUMBER: PS 03-2016

Date: February 12, 2016

**Subject: Implementation of Employability Assessment
Interview**

From:

**William H. Collins, Jr.
Assistant Secretary for Workforce Solutions**

Purpose: To provide information on the implementation of the Employability Assessment Interview (EAI) program. EAIs support the common goal of serving individuals who are receiving Unemployment Insurance (UI) benefits and providing reemployment assistance.

Background: A Memorandum of Agreement (MOA) was signed between the North Carolina Department of Commerce's Division of Employment Security (DES) and Division of Workforce Solutions (DWS). The MOA established reemployment services to be provided by DWS to claimants seeking UI benefits from DES.

The EAI provides concentrated reemployment services to claimants receiving UI benefits. EAIs are mandatory for persons receiving UI benefits and must be a part of NCWorks Career Centers' daily Integrated Services Delivery.

EAI claimants include all first payment intrastate UI claimants except the following exemptions: Reemployment Eligibility and Assessment (REA) participants; longshoremens; interstate claimants; and, claimants who have already returned to work. First payment occurs after a claimant who has filed for UI benefits has been determined to be eligible and payment of benefits has begun. The EAI appointment provides an opportunity for the development of an Individualized Employment Plan (IEP) using NCWorks Online for all claimants to assist in their efforts to obtain employment.

Action: NCWorks Career Centers will operate the EAI program. Procedures are detailed in applicable DWS Bulletin(s).

Effective Date: Immediately

Expiration: Indefinite

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