



Workforce Solutions

**NORTH CAROLINA DEPARTMENT OF COMMERCE
DIVISION OF WORKFORCE SOLUTIONS**

DWS POLICY STATEMENT NUMBER: PS 11-2016

Date: October 24, 2016

**Subject: NCWorks Mobile Career Center No Cost usage
Agreement and Fee-for-Use Schedule**

From

William H. Collins, Jr.
William H. Collins, Jr., Assistant Secretary for Workforce Solutions 10/25/16

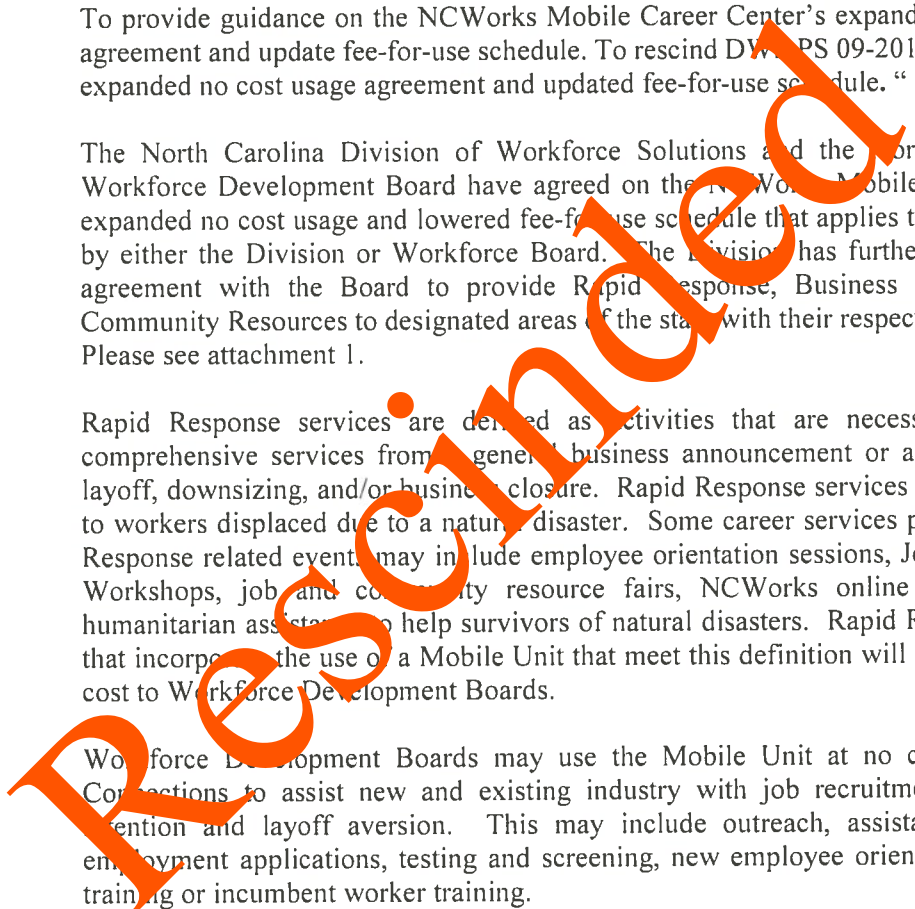
Purpose: To provide guidance on the NCWorks Mobile Career Center’s expanded no cost usage agreement and update fee-for-use schedule. To rescind DWS PS 09-2015 “Mobile Unit’s expanded no cost usage agreement and updated fee-for-use schedule.”

Background: The North Carolina Division of Workforce Solutions and the Northwest Piedmont Workforce Development Board have agreed on the NCWorks Mobile Career Center’s expanded no cost usage and lowered fee-for-use schedule that applies to the Unit owned by either the Division or Workforce Board. The Division has further entered into an agreement with the Board to provide Rapid Response, Business Connections and Community Resources to designated areas of the state with their respective Mobile Unit. Please see attachment 1.

Rapid Response services are defined as activities that are necessary to establish comprehensive services from a general business announcement or a WARN notified layoff, downsizing, and/or business closure. Rapid Response services are also provided to workers displaced due to a natural disaster. Some career services provided at Rapid Response related events may include employee orientation sessions, Job Seeking Skills Workshops, job and community resource fairs, NCWorks online registration and humanitarian assistance to help survivors of natural disasters. Rapid Response services that incorporate the use of a Mobile Unit that meet this definition will be provided at no cost to Workforce Development Boards.

Workforce Development Boards may use the Mobile Unit at no cost for Business Connections to assist new and existing industry with job recruitment, training, job retention and layoff aversion. This may include outreach, assistance with online employment applications, testing and screening, new employee orientation, on-the-job training or incumbent worker training.

Workforce Development Boards may use the Mobile Unit at no cost to provide Community Resources for dislocated workers that include returning military service members. Such services may include a job and community resource fair, health fair, Job Seeking Skills Workshops, NCWorks online registration and veteran services. Any Community Resources event that serves a population other than dislocated workers will adhere to the lowered fee-for-use schedule as defined in attachment 2. The fee-for-use schedule was lowered to encourage Workforce Boards to provide Community Resources and host urban or rural events for youth, unemployed or underemployed adults, homeless veterans, former offenders, economically disadvantaged or adults with significant barriers to employment.



Action: Workforce Development Boards interested in reserving the NCWorks Mobile Career Center are to submit an online request through the following website: <http://mobileunit.neworks.gov>

Effective Date: September 16, 2016

Expiration: Indefinite

Contact: Russell Doles

Attachments (2)

Rescinded

No-Cost Usage

The Division of Workforce Solutions NCWorks Mobile Career Center will provide Rapid Response, Business Connections and Community Resources for dislocated workers that include returning military service members for the following designated areas:

- Cape Fear Workforce Development Board
- Capital Area Workforce Development Board
- Cumberland County Workforce Development Board
- Durham Workforce Development Board
- Eastern Carolina Workforce Development Board
- Kerr-Tar Workforce Development Board
- Lumber River Workforce Development Board
- Region Q Workforce Development Board
- Northeastern Workforce Development Board
- Triangle South Workforce Development Board
- Turning Point Workforce Development Board

The Northwest Piedmont Workforce Development Board NCWorks Mobile Career Center will provide Rapid Response, Business Connections and Community Resources for dislocated workers that include returning military service members for the following designated areas:

- Centralina Workforce Development Board
- Charlotte Works Workforce Development Board
- Davidson County Workforce Development Board
- Gaston County Workforce Development Board
- Guilford Workforce Development Board
- High Country Workforce Development Board
- Mountain Area Workforce Development Board
- Northwest Piedmont Workforce Development Board
- Region C Workforce Development Board
- Regional Partnership Workforce Development Board
- Southwestern Workforce Development Board
- Western Piedmont Workforce Development Board

Fee for Use

Any Community Resources urban or rural event that serves a population other than dislocated workers such as youth, homeless veterans, unemployed or underemployed adults, former offenders, economically disadvantaged and other adults with significant barriers to employment will adhere to the following lowered fee-for-use schedule:

Full Day

Full day event (4 hours or more) will be invoiced \$200.00 plus mileage at the IRS mileage reimbursement rate (Current rate) if roundtrip is less than or equal to 100 miles. Roundtrip mileage that exceeds 100 miles will be invoiced at \$0.30 per mile.

Half Day

Half day event (less than 4 hours) will be invoiced \$100.00 plus mileage at the IRS mileage reimbursement rate (Current rate) if roundtrip is less than or equal to 100 miles. Roundtrip mileage that exceeds 100 miles will be invoiced at \$0.30 per mile.

Rescinded