




**North Carolina Department of Commerce  
Division of Workforce Solutions**

**DWS Policy Statement Number: PS 12-2020**

**Date: September 10, 2020**

**Subject: Finish Line Grants Continuation Instructions  
and Request Form**

**From:**

  
Jessica Ingler  
Assistant Secretary for Workforce

**Purpose:** To provide guidance and instructions to local Workforce Development Boards and North Carolina Community Colleges partners on applying for third-year continuation of the Finish Line Grants funded by the Workforce Innovation and Opportunity Act. This policy statement also provides the Finish Line Grants Continuation Request Form.

**Background:** On July 12, 2018, Governor Cooper announced the Finish Line Grants initiative to help community college students who face unforeseen financial emergencies complete their training. The program leverages federal funds to help students pay for course materials, housing, medical needs, dependent care, or other financial emergencies that students may face through no fault of their own.

Grants will be available for a third year covering the 2020-2021 school year. Finish Line Grants partnership proposals were received and approved during the first year of the initiative and include all 23 Workforce Development Boards and all 58 Community Colleges. The approved partnerships will continue for the third year upon receipt, review and notification of concurrence of the attached requested information.

The Finish Line Grants Frequently Asked Questions and other related documentation can be found at:

<https://www.nccommerce.com/workforce/workforce-professionals/finish-line-grants>.

**Action:** Workforce Development Boards and Community Colleges partners should submit requests to continue Finish Line Grants partnerships using the attached form. It is not a requirement that additional funds be requested at this time if carryover funds are sufficient to address students' needs.

If additional funds are not needed, the request to continue the Finish Line Grants Partnership is still required. Partnership continuation requests are due by September 17, 2020. All questions must be fully addressed and signed by the persons who submitted the original partnership proposal or persons currently holding the offices indicated on the original proposal. Requests should be submitted by e-mail to the Finish Line Grants email address: [FinishLine@networks.gov](mailto:FinishLine@networks.gov).

During the course of Finish Line Grants third year, Workforce Development Boards may contact the Finish Line Grants Coordinator on the process to request additional funds if needed.

**Expired**

**Effective Date:** Immediately

**Expiration:** June 30, 2021

**Contact:** Finish Line Grants Coordinator and  
Division Planners

**Attachment 1:** Finish Line Grants Partnership Continuation Form

# NC Finish Line Grants Partnership Continuation Request

## Partners

Workforce Development Board: [Click here to enter text.](#)

Community College: [Click here to enter text.](#)

Date of Request: [Click here to enter text.](#)

Contact: [Click here to enter text.](#)

Phone: [Click here to enter text.](#) E-mail: [Click here to enter text.](#)

I. Describe plans for Finish Line Grants through June 30, 2021 and estimate the number of student grants to be awarded. [Click here to enter text.](#)

**Expired**

II. Additional funds requested through June 30, 2021: \$ [Click here to enter text.](#)

III. If applicable, describe any changes to Finish Line Grants processes or conduct outlined in the initial Partnership Proposal. [Click here to enter text.](#)

IV. Provide brief summary of the partnership's Finish Line Grants highlights to date. [Click here to enter text.](#)

V. Describe a successful operational practice used by the Finish Line Grants partnership. [Click here to enter text.](#)

VI. By signatures below, with the exception of the requested increase in funding discussed herein, all other terms, conditions, understandings, and agreements made between the parties remain in full force and effect.

*Signatures of persons currently holding offices as submitted in original Finish Line Grants Partnership Proposal:*

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Name/Title/Workforce Development Board

Date [Click here.](#)

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Name/Title/Community College

Date [Click here.](#)