



**NORTH CAROLINA DEPARTMENT OF COMMERCE  
DIVISION OF WORKFORCE SOLUTIONS**

**DWS POLICY STATEMENT NUMBER: PS 17-2013**

**Date: September 4, 2013**

**Subject: Program Year 2013 Incumbent  
Workforce Development Program**

**From:**

*Roger Shackleford*

**Roger Shackleford, Assistant Secretary**

- Purpose:** To provide guidance and criteria for the Program Year (PY) 2013 North Carolina Incumbent Workforce Development Program (IWDP) and to rescind Local Area Issuance No. 2012-06.
- Reference:** Workforce Investment Act Final Rule, 20 CFR 652, Section 665.210(d)(1).
- Action:** Local Workforce Development Boards will follow the attached Incumbent Workforce Development Program Guidelines and other related forms and distribute the application package to parties interested in obtaining an Incumbent Workforce Development training grant. Grants will provide businesses with opportunities to identify skill gaps and address them with training.
- Effective Date:** Immediate
- Expiration:** June 30, 2014
- Contact:** Business Services Specialist
- Attachments:**
1. IWDP PY 2013 State of North Carolina Incumbent Worker Application
  2. IWDP PY 2013 Guidelines for Businesses
  3. IWDP PY 2013 Application Assessment